

# Documents

Archie offers secure document storage accessible to Group staff. See [Data Protection guidance for Cochrane Groups](#).

Access to documents is governed by:

- **Group roles** - Group Super Users have full control over all documents and can create and control access to folders. See [Permissions linked to Review Group roles](#).
- **Document roles** - access to Cochrane Reviews is dependent on document roles, e.g. Author.
- **Folder permissions** - files have their permissions set on the folder level. Permissions for a folder can be assigned to Group roles.

See also [About reviews](#), [About files](#).