# Frequently Asked Questions (FAQ)

## General
- Do I have permission to annotate?
- Where do I send or post my annotation questions?
- How do I access Confluence / JIRA or Slack?

## What are we annotating?
- What reviews should I annotate?
- Do I need to annotate protocols published in 2015?
- Are we annotating outcomes that are 'not reported' in SoF tables?
- Which outcomes should be annotated?

## Tools
- Which browser should I use for accessing the annotation tools?
- How do I login to the annotator tool or the QA Dashboard?
- How do I respond to comments on my JIRA ticket vocabulary request?
- Why do I see No Content beside my annotations?

## Annotation
- How can I annotate "observation" in the control group?
- How do I annotate 'response rate' or 'response to treatment' as an outcome?
- How do I annotate "carers of the population group?"
- How do I annotate dose schedule?
- How do I annotate Safety and Tolerability outcomes?
- How do I annotate stages of a condition?
- How do I annotate Survival?
- How do I decide on what intervention classification categories to use?
- Do additional treatments have to be annotated?
- Do I use UK or US spelling?
- Should I use the Parent or Child term?
- When do I use OR in the Comparison?
- When to annotate outcomes in separate groups or in the same group?
- How do I mark my annotation Complete?

## Vocabulary
- How do I submit a vocabulary request?
- How do I find all of my vocabulary requests in JIRA?
- How do I find terms that are in the vocabulary browser but not in the annotator?
- What details are required on the Vocabulary Request Form?
- Where can I find information on the WHO ATC/DDD vocabulary structure?