For Editors: editorial management

This section provides guidance for editorial teams on how to implement the policies listed in the Cochrane Editorial and Publishing Policy Resource plus policies or information specific to Editors involved in the preparation and publication of Cochrane Reviews and other Cochrane content.

- Appeals policy: editorial management
  - Appeals process
  - Support resources (appeals)
- Assigning What’s New events to Cochrane Reviews
- Authorship and contributorship: editorial management
  - Authors using group name: Archie and RevMan guidance
  - Joint first authors: assigning in RevMan
  - Change in author affiliation: RevMan and Archie guidance
  - Deceased authors: RevMan and Archie guidance
- Cochrane Review Group Specialized Register: request for exemptions
- Comments on Cochrane Reviews: editorial management
  - Receiving and responding to comments
  - Process for dealing with submitted comments
  - Flowchart
  - Comments on previous versions of reviews
  - Comments on translations of Cochrane Reviews
  - Comments on withdrawn reviews or reviews due to be withdrawn
  - Handling comments in other languages
  - Multiple comments submitted by one individual or long-running comments
- Complimentary access to selected Wiley journals for Cochrane Review Groups and Satellites
- Conflict of interest: steps to action Funding Arbiter decisions
- Copy Edit Support
- Data protection
- Editorial responsibility and approval
- Editorial workflows for Cochrane Reviews
  - About editorial workflows for Cochrane Reviews
  - Policy for use of editorial workflows by Cochrane Review Groups
  - User documentation and support
- EMD screening resources
  - Feedback from Network Associate Editors
- Figures and tables: general reporting guidelines
- Gold open access Cochrane Reviews and Protocols: editorial management
- International editorial organizations: information for Cochrane Editors
- Overlapping scope: editorial management
- Proposals for new Cochrane Reviews: editorial management
  - Review proposal forms
  - Editorial process: titles
- Peer review: editorial management
  - Aim of peer review
  - Editorial roles during the peer review process
  - Acknowledgement
  - Collating and addressing peer review comments
  - CRG and DTA editorial team peer review policies and procedures
  - Declarations of potential conflicts of interest for peer reviewers: implementation information
  - Delegation of peer review responsibilities
  - Exceptions to named peer review: editorial management
  - Feedback to peer reviewers
  - Inviting peer reviewers
  - Inviting peer reviewers to be authors
  - Number and expertise of peer reviewers: implementation
  - Peer review checklists
  - Support resources (peer review)
  - Cochrane TaskExchange: new peer reviewers
- Plagiarism: editorial management
  - Detecting plagiarism using Similarity Check
  - What to do in cases of suspected plagiarism in submitted articles
  - Managing reports of suspected plagiarism in articles published in the CDSR
  - Support resources (plagiarism)
- Promoting Cochrane Reviews: how to plan dissemination activities
- Rejection policy: editorial management
  - Implementing the rejection policy
  - Support resources (rejection policy)
- Withdrawing published Cochrane Reviews: editorial management
  - Steps to withdraw a Cochrane Review
  - Display of published withdrawn articles