For Editors: editorial management

This section provides guidance for editorial teams on how to implement the policies listed in the [Cochrane Editorial and Publishing Policy Resource](#) plus policies or information specific to Editors involved in the preparation and publication of Cochrane Reviews and other Cochrane content.

- Appeals policy: editorial management
  - Appeals process
  - Support resources (appeals)
- Assigning What’s New events to Cochrane Reviews
- Authorship and contributorship: editorial management
  - Authors using group name: Archie and RevMan guidance
  - Joint first authors: assigning in RevMan
  - Change in author affiliation: RevMan and Archie guidance
  - Deceased authors: Implementation guidance
- Cochrane Review Group Specialized Register: request for exemptions
- Comments on Cochrane Reviews: editorial management
  - Receiving and responding to comments
  - Process for dealing with submitted comments
  - Workflow for managing Comments
  - Comments on translations of Cochrane Reviews
  - Handling comments in other languages
  - Changes to the process for managing and publishing Comments, November 2020
- Complimentary access to selected Wiley journals for Cochrane Review Groups and Satellites
- Conflict of interest: steps to action Research Integrity Editors and CoI panel decisions
- Co-publication templates for CRG Managing Editors
- Copy Edit Support
- Data protection
- Editorial note: editorial guidance
- Editorial responsibility and approval
- EMD screening resources
  - Feedback from Associate Editors
- Figures and tables: general reporting guidelines
- Gold open access Cochrane Reviews and Protocols: editorial management
- International editorial organizations: information for Cochrane Editors
- More than one Cochrane Review Group (CRG) providing editorial support on a Cochrane Review
- Overlapping scope: editorial management
- Proposals for new Cochrane Reviews: editorial management
  - Proposals from authors to conduct new or updated Cochrane Reviews: process and guidance
  - Title formats for Cochrane Reviews
  - Review proposal forms
- Peer review: editorial management
  - Aim of peer review
  - Editorial roles during the peer review process
  - Acknowledgement
  - Collating and addressing peer review comments
  - CRG and DTA editorial team peer review policies and procedures
  - Declarations of potential conflicts of interest for peer reviewers: implementation information
  - Delegation of peer review responsibilities
  - Exceptions to named peer review: editorial management
  - Feedback to peer reviewers
  - Inviting peer reviewers
  - Inviting peer reviewers to be authors
  - Number and expertise of peer reviewers: implementation
  - Peer review checklists
  - Support resources (peer review)
  - Cochrane TaskExchange: new peer reviewers
- Plagiarism: editorial management
  - Detecting plagiarism using Similarity Check
  - What to do in cases of suspected plagiarism in submitted articles
  - Managing reports of suspected plagiarism in articles published in the CDSR
  - Support resources (plagiarism)
- Policy for managing potentially problematic studies: implementation guidance
- Promoting Cochrane Reviews: how to plan dissemination activities
- Rejection policy: editorial management
  - Implementing the rejection policy
  - Support resources (rejection policy)
- Withdrawing published Cochrane Reviews: editorial management
  - Steps to withdraw a Cochrane Review
  - Display of published withdrawn articles