Process for handling proposals from authors

Author submits proposal → EPMD starts discussion with CRG editors → CRG editors indicate next steps for proposal:
1) CRG to take forward → EPMD requests DOI and assesses → EPMD closes proposal, and hands over to CRG → CRG invites full RPF and/or accepts proposal → CRG invites authors to submit protocol
2) EPMD to take forward → EPMD requests DOI and assesses → EPMD rejects proposal
3) Reject → EPMD rejects proposal

Key
- EM = Editorial Manager
- EPMD = Evidence Production and Methods Directorate
- CRG = Cochrane Review Group
- RPF = Review Proposal Form
- DOI = Declarations of interest
- COI = Conflict of interest

Recommendation

On central EM site
On network EM site